



## **SEVEN EASY STEPS TO A SUCCESSFUL FUNCTION AT THE GEORGE TAVERN**

### **Step 1 – Check Bistro Availability**

Select a date and time frame for your function and contact The George, at Greenhills to make a 'tentative' booking. Phone 49333222.



### **Step 2 – Obtain a Function Pack**

Pop in to the bistro or ask a member of The George team to email or fax you a Function Pack or you can print a pack from our website, [www.georgetavern.com.au](http://www.georgetavern.com.au).



### **Step 3 – Read the Function Terms and Conditions**

Read the Function Terms and Conditions, select the appropriate menu for your occasion and complete the Booking confirmation Sheet included in the Functions Package.



### **Step 4 – Return the Booking Confirmation Sheet**

Deliver your Booking Confirmation Sheet in person, via facsimile or email or post to The George at Greenhills. We will notify you via telephone on receipt of your function details.



### **Step 5 – When we receive Your Booking Confirmation Sheet**

We will email, fax or post you a copy of your Booking confirmation Sheet with all pricing details amended/completed. However, your booking is still tentative until a deposit is received.



### **Step 6 – Paying Your Deposit**

Visit the bistro at least 7 days prior to the function date and settle the deposit. Be sure to keep your confirmation of part payment receipt safe as you will need it again soon.



### **Step 7 – Date of Function**

Arrive at the bistro 15 minutes early to discuss any last minute changes. Present receipt of part-payment and determine the final method of account settlement. Now relax.....and enjoy the hospitality that only The George can produce.